



The project "Open Food Innovation University" – OFINU, No.101128855

THE AGENDA OF THE STUDY VISIT - Open University action demonstration, including training (T1.2)

Dates: 28 June – 5 July 2024

Place of location: Latvia University of Life Sciences and Technologies (P1 LBTU), Jelgava, Latvia

Participants: All partners

28 June, Friday (arrival day)	
12.00 – 15.00	Arrival (flight Tashkent – Riga), accommodation at the hotel.
15.00 – 19.00	Free time. Acquaintance with the city.
19.00	Dinner.
29 June, Saturday (site visits) – meeting with enterprises being involved in an open university study process	
8.00	Departure to the sites (2 hours on the way) by an arranged bus.
10.00 – 12.00	Visiting the food processing company "Kelmani", Ranka. Welcoming by the company managers, acquaintance with the company's experience in food innovation, staff capacity building within open university study format.
12.30 – 16.00	Visiting the beverage processing company Milmani Ltd, Ranka. Welcoming by the company managers, acquaintance with the company's experience in food innovation, staff capacity building within open university study format.
16.30 – 19.00	Return to Riga.
30 June, Sunday (cultural agenda day)	
9.30	Acquaintance with Latvia's cultural environment and nature (Jurmala).
Time upon own choice.	Return to Riga by train.
1 July, Monday (meeting with national stakeholders) – Riga day	
9.30	Departure from the hotel (20 minutes' walk).
10.00 – 12.00	Visiting the Ministry of Education and Science of Latvia. Experience of Latvia on development and increase of role of lifelong education in higher education system. <i>Jānis Paiders, Vice state secretary in issues of human recourses, science and innovation development.</i> <i>Baiba Bašķere, Head of the Department of professional and lifelong education.</i>
12.00 – 13.30	Lunch.
14.00 – 16.00	Visiting the Employers' Confederation of Latvia. Experience of Latvia's industries on exploring lifelong education possibilities for increase of human resources capacity. <i>Kaspars Gorkšs, Director general.</i> <i>Liene Voronenko, National coordinator of Sectoral experts' council, Expert of education and employment.</i>
16.00 – 17.30	Guided tour at Riga.
x	Free evening.
2 July, Tuesday (training day at the LBTU) – Jelgava day	
8.45	Departure from the hotel by an arranged bus.
10.00 – 13.00	Training session No.1: <ul style="list-style-type: none"> • National laws and regulations related to an open university development and operation • The open university regulatory documents development and adoption • Admission rules and procedures <i>Ilvita Svane, Head of Lifelong Education Centre at the LBTU.</i> <i>Zane Zeltiņa, Lifelong education projects' manager at the LBTU.</i>

13.00 – 14.00	Lunch.
14.00 – 15.00	Training session No.2: <ul style="list-style-type: none"> • Requirements for external learners (listeners) • Methods to address and engage external learners (listeners) <i>Ilvita Svane, Head of Lifelong Education Centre at the LBTU.</i>
15.00 – 16.30	Visiting the LBTU Faculty of Food Technology. Acquaintance with activities of the faculty in the field of food technology and innovation.
16.30 – 17.30	Return to Riga.
17.30 and ahead	Dinner.
3 July, Wednesday (training day at the RTU) – Riga day	
9.15	Departure from the hotel.
10.00 – 12.00	Training session No.3: <ul style="list-style-type: none"> • Marketing of the open university: external and internal flows and tools • Equating non-formal education to formal • Creation and maintenance of an online learning platform <i>Uģis Citskovskis, Vice rector for study process and quality management at the RTU.</i> <i>Zane Višķere, Head of Continuous education department at the RTU.</i>
12.15 – 13.45	Lunch.
14.00 – 15.30	Acquaintance with structure of the OFINU digital platform. Discussion about its contents and maintenance. <i>Kristis Ķēniņš, responsible for the technical issues of the digital platform.</i> <i>Irīna Kulitāne, the project manager.</i>
4 July, Thursday (training and management day at the RTU) – Riga day	
9.15	Departure from the hotel.
10.00 – 12.00	Training session No.4: <ul style="list-style-type: none"> • Concept - student as client • Learning outcomes expected by external learners (listeners) • Academic staff skills' development for work with diverse audience (students and external learners) – an open university process management. <i>Andris Balodis, expert in institutional and new processes development issues.</i>
12.00 – 13.00	Lunch.
13.00 – 14.30	Overview of the training.
14.30 – 16.30	Management meeting. Evaluation of the study visit and training. <i>To be led by Irīna Kulitāne, the project manager.</i>
19.00	Dinner.
5 July, Friday	
15.00	Departure.

Participants: Involved Central Asia universities administrative staff, assigned to develop and adopt an open university.
Language: The working languages will be mainly English, in some sites Russian language use is possible.